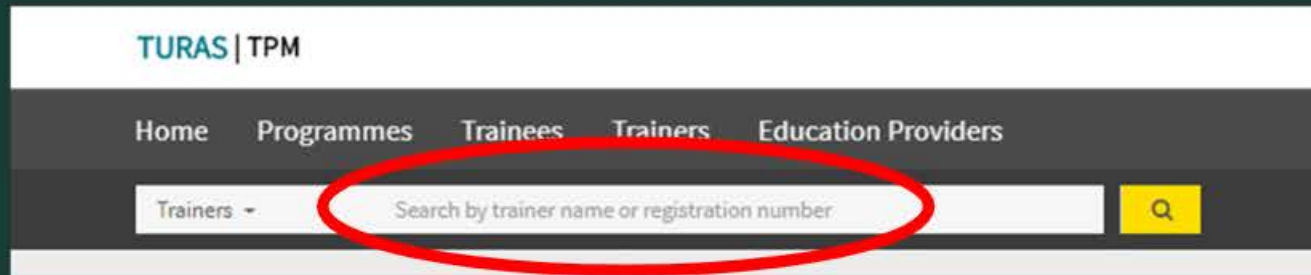
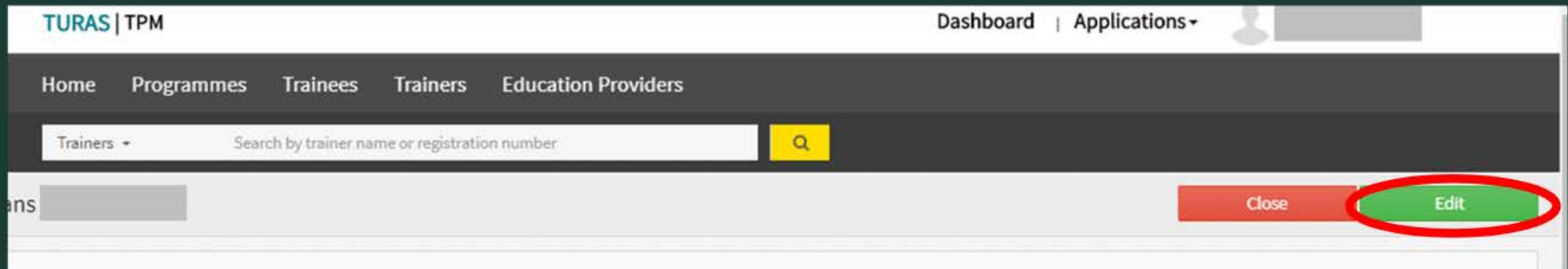


Edit a Trainer record in TURAS (e.g. receiving Trainer form different Health Board area)

1. Access the *Trainers* Menu Option and search for Trainer's record



2. When found, click on the *Edit* option



3. Scroll down to the **Trainer Roles** section and enter new details (other details can be amended as required)

The screenshot shows the 'Trainer Roles' section of a web application. It contains several form fields: 'Received' with radio buttons for 'Yes' and 'No', 'Trainee Type' with a dropdown menu showing 'Dental', 'Education Organiser' with a dropdown menu showing 'NHS Education', and 'Education Provider' with a dropdown menu. A red oval highlights the 'Education Organiser' and 'Education Provider' fields.

When details change, the **Edit** option will change to **Save & Submit**

4. Click on the **Save & Submit** option to save changes

The screenshot shows the TURAS | TPM dashboard. The top navigation bar includes 'TURAS | TPM', 'Dashboard', and 'Applications'. Below this is a menu with 'Home', 'Programmes', 'Trainees', 'Trainers', and 'Education Providers'. A search bar for 'Trainers' is present. At the bottom, there are two buttons: 'Cancel' and 'Save & Submit'. The 'Save & Submit' button is highlighted with a red oval.