Please complete this form if you want to apply for the SMERC Small Grant Scheme. Before completing this form, please read the guidance information to applicants (including the assessment criteria). Please strictly adhere to the stipulated word limits where stated. Note that SMERC will not pay more than 40% overheads on direct costs, and the total amount requested must come in under the £10,000 ceiling.

Once you have completed this form and have the necessary approvals and signatures, please submit this electronically to Pat MacLennan, SMERC Administrator, Email: [pmaclennan@abdn.ac.uk](mailto:pmaclennan@abdn.ac.uk) **by noon on the closing date of 31st January 2019.**

We expect to receive one electronic version of the application with relevant signatures by noon on the closing date. Our contact details are SMERC Small Grant Programme, FAO Pat MacLennan, Centre for Healthcare Education Research and Innovation (CHERI), Polwarth Building, Foresterhill, Aberdeen, AB25 2ZY; Tel: (01224) 438436; Email as above.

## Administering institution details:

Name of institution:

Address:

Telephone:

## Principal Investigator (PI):

Name:

Position held:

Address:

Telephone:

Email:

## Co-investigator 1:

Name:

Position held:

Institution:

Address:

Telephone:

Email:

## Co-investigator 2:

Name:

Position held:

Institution:

Address:

Telephone:

Email:

## Co-investigator 3 (please add more if more than 4 investigators):

Name:

Position held:

Institution:

Address:

Telephone:

Email:

## Title of small research project:

## Please indicate the relevant SMERC theme(s):

|  |  |
| --- | --- |
| Developing the Workforce |  |
| Developing the Clinical Learning Environment |  |

## Details of proposed small research project

(Maximum 1500 words excluding references)

### Background to the project and critique of existing literature:

### Study aims and research questions:

### Possible methodology and methods:

### Plans for dissemination of the work:

### Benefits to policy and/or practice:

### References:

## Brief outline of the timetable of work and key milestones

Note the project should not extend beyond 12 months from the proposed start date. (Maximum of 150 words)

## Total financial support requested from SMERC

Please outline and justify costs for the small research project. Note that SMERC will not pay more than 40% overheads on direct costs, and the total amount requested must come in under the £10, 000 ceiling. Please explain why your proposed small research project offers good value for money (Maximum of 150 words)

## Outline how you will address the ethical considerations of the small research project

In this section, please also address the following about data sharing if relevant. We need to know what data sharing is required, if you have consulted your institution guidance on data sharing, and why you are sure you can share data across partners. (Maximum of 250 words)

## Provide details of the investigators’ track records in the relevant field, including each of their top five publications in the field

(Maximum 750 words)

## Please explain how this small research project will facilitate collaborations within and/or beyond SMERC

(Maximum of 200 words)

## Provide details of the supportive environment(s) that will be provided to the research staff including training provision

(Maximum of 500 words)

## Approvals and signatures

### The officer responsible for administering any grant awarded must complete and sign below:

Name of officer

Position held

Address

Telephone

Email

Signature

Date

### The head of department (or equivalent) of the PI must complete and sign below:

Name of head (or equivalent)

Position held

Address

Telephone

Email

Signature

Date